

Jefferson County Historic  
Site Preservation Commission

Minutes

June 27, 2013

Time: 6:30 p.m.

Commission Members: John Molinaro, Chair; Larry Cole, Vice-Chair; Kathleen Woodbury, Secretary; Cindy Arbiture, Robert Birmingham, James Levy, Jessie Powers

1. Meeting was called to order at 6:30 p.m. by Chair John Molinaro
2. Roll call: Members present: John Molinaro, Kathleen Woodbury, Cindy Arbiture, Larry Cole; Absent: Jessie Powers, James Levy, Bob Birmingham
3. Open Meeting Compliance: OK.
4. Agenda as written with exception of item 5. February 21<sup>st</sup> meeting minutes were approved at our March 28<sup>th</sup> meeting.
5. No minutes to approve. Awaiting minutes from April 25<sup>th</sup> meeting taken by Jessie Powers.
6. Communication consisted of 3 monthly copies of the Alliance Review and information on a National Preservation Conference, 10/29 through 11/2/13 in Indianapolis.
7. No citizen comments.
8. Finished survey for 3<sup>rd</sup> quadrant (SW) is due in July. John will contact Legacy Architecture to schedule a presentation from them at our next meeting.
9. An RFQ was sent out for the 4<sup>th</sup> quadrant survey; one company declined to submit a quotation and two companies did submit; Legacy Architecture and Great Lakes Archaeological Research Center Inc. During our discussion several questions surfaced that need to be answered before we make a decision on whom we choose. John will contact them and get those answers, so this was tabled until next month's meeting.
10. Due to the overwhelming attendance at our May meeting by property owners from the NW quarter of the county, who had received the letter sent out to those whose property possibly qualified for National Register, state or local landmark status, John called or mailed responses to those interested. Discussion on how to further assist those interested in proceeding with application for any of these.
11. Next meeting July 25<sup>th</sup>.
12. Third survey final presentation by Legacy; RFP; property owner's assistance.
13. John moved to adjourn at 7:50, seconded by Cindy.